

MEMORANDUM

June 21, 2001

TO: District Environmental Health Managers **GMP #113**
District Health Directors
OEHS Staff
AOSEs

FROM: Donald J. Alexander, Director
Division of Onsite Sewage and Water Services

SUBJECT: Approvals based on AOSE certification

Many Authorized Onsite Soil Evaluators (AOSEs) have expressed a need to know the status of work they have submitted to VDH. They state that contractors and owners call them with little advance notice and expect quick service, such as when contractors request an inspection for a system construction. These AOSEs have asked us to consider providing them an acknowledgement when VDH approves a construction permit, subdivision, or certification letter based on their recommendations. They anticipate that if VDH sends a copy of these types of approvals, then they can begin working with owners and contractors to assure that they can provide timely service.

Effective August 1, 2001, it is policy of the Virginia Department of Health to provide a courtesy copy of each approval or denial based on an AOSE certification to the AOSE that certified the site. This policy is not intended to create a burdensome procedure or extensive copying process. Sending a copy of the approval or denial letter including the permit identification number (when the approval is for a construction permit) normally shall be sufficient to comply with this policy. If for whatever reason, the Department's permit is different from that certified by the AOSE, then the Department shall also include a copy of the permit, and an explanation of the revision(s), in addition to the approval letter so that all differences are readily identified.